

### **CHAT\$ Meeting Minutes March 14, 2011**

- We discussed the request for tables by the advisors and how there was a miscommunication about the process and what was approved. We decided that a few clarifications needed to be made about the process:
  - The form will be modified to include a place to show pricing research (3 prices per item)
  - No more email votes will be held, if a meeting does not have five members in attendance then another meeting will be held for voting purposes.
  - The form will be modified to add a statement requesting that the requester attend the meeting (first 15 minutes) to present the request and answer questions about it before voting occurs.
  - Fund request forms will be available at the front desk as well as on the CHAT web page.
- The resolution for the tables request is that the current \$89.99 tables will be returned by Donice Van Gilst and Laura Bariel will purchase the 10 tables for \$39.99 from Costco with the school membership to ensure that they can be returned if necessary.
- The Marketing email for the Straw Hat Fundraiser will specify that the funds raised may be used for the tables fund.
- The curriculum purchased last year (DVD player, CDs, and DVDs) was given to Brittany Dorr to enter into the resource system and make available for family use.